

# INTERNAL APPEAL FORM

## FORM 4 [Regulation 9]

Reference Number: \_\_\_\_\_

PARTICULARS OF PUBLIC BODY	
Name of Public Body	Kamiesberg Municipality
Name and Surname of Information Officer:	Mr. Rufus Beukes (Municipal Manager)

PARTICULARS OF COMPLAINANT WHO LODGES THE INTERNAL APPEAL	
Full Names	Johan Gysbert Grabe
Identity Number	6501095012085
Postal Address	Eilandpunt Zuid (Pty) Ltd, Koingnaas, Northern Cape
Contact Numbers — Tel. (B)	
Contact Numbers — Cellular	
E-Mail Address	Voorsitter@koingnaas.co.za
Is the internal appeal lodged on behalf of another person?	NO — lodged in own capacity as Director of Eilandpunt Zuid (Pty) Ltd

PARTICULARS OF PERSON ON WHOSE BEHALF THE INTERNAL APPEAL IS LODGED (If lodged by a third party)	
Full Names	N/A
Identity Number	N/A
Postal Address	N/A
Contact Numbers	N/A
E-Mail Address	N/A

DECISION AGAINST WHICH THE INTERNAL APPEAL IS LODGED (mark the appropriate box with an 'X')	
Refusal of request for access	<input checked="" type="checkbox"/> DEEMED REFUSAL — Section 27 of PAIA
Decision regarding fees prescribed in terms of section 22 of the Act	
Decision regarding the extension of the period (section 26(1))	
Decision in terms of section 29(3) to refuse access in the form requested	
Decision to grant request for access	

GROUNDS FOR APPEAL (If the provided space is inadequate, please continue on a separate page and attach it to this form. All additional pages must be signed)
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<p><b>State the grounds on which the internal appeal is based:</b></p>	<p>1. The Appellant submitted a formal request for access to records in terms of Section 18 of the Promotion of Access to Information Act 2 of 2000 (PAIA) to the Information Officer of the Kamiesberg Municipality on 13 February 2026. The request was received and acknowledged by Ms. Chante Meissenheimer (PA to the Municipal Manager) on the same date. 2. In terms of Section 25(1) of PAIA, the Information Officer was required to decide on the request within 30 days, i.e., by 15 March 2026. No decision, extension notice, or any communication was received by the Appellant within the statutory period. 3. By operation of Section 27 of PAIA, the failure to respond within 30 days constitutes a DEEMED REFUSAL of the request, which occurred on 15 March 2026. 4. The Appellant is entitled to appeal against this deemed refusal in terms of Section 74 of PAIA. 5. The records requested relate to: (a) the withdrawal of Erf 3 (the school erf) in Koingnaas from the tender process; (b) the subsequent sale, allocation or occupation of Erf 3; (c) all tender process records relating to Erf 3; and (d) all related correspondence and resolutions of the Municipality.</p>
<p><b>State any other information that may be relevant in considering the appeal:</b></p>	<p>1. The Appellant notes a serious conflict of interest: the Information Officer, Mr. Rufus Beukes, is allegedly named in an affidavit as having awarded Erf 3 to a family member. The Appellant demands that this appeal be handled by an impartial Deputy Information Officer or referred directly to the Relevant Authority (Mayor / Speaker) without involvement of Mr. Beukes. 2. The records sought are required in connection with potential review proceedings under the Promotion of Administrative Justice Act 3 of 2000 (PAJA) and possible criminal or disciplinary proceedings relating to tender irregularities. 3. The Appellant reserves the right to approach the Information Regulator and/or the High Court (Northern Cape Division, Kimberley) should this appeal not be resolved within the statutory 30-day period prescribed by Section 77(3) of PAIA.</p>

You will be notified in writing of the decision on your internal appeal. Please indicate your preferred manner of notification:

Postal address	Facsimile	Electronic communication (Please specify)
Eilandpunt Zuid (Pty) Ltd, Koingnaas, Northern Cape		Voorsitter@koingnaas.co.za

Signed at Koingnaas this 28<sup>th</sup> day of APRIL 20 26

Signature of Appellant / Third Party

Johan Gysbert Grabe — Director, Eilandpunt Zuid (Pty) Ltd

**FOR OFFICIAL USE  
OFFICIAL RECORD OF INTERNAL APPEAL**

Appeal received by: (state rank, name and surname of Information Officer)	
Date received:	
Appeal accompanied by the reasons for the information officer's decision and, where applicable, the particulars of any third party to whom or which the record relates, submitted by the information officer:	Yes [ ] No [ ]

**OUTCOME OF APPEAL**

Refusal of request for access. Confirmed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	New decision (if not confirmed):	
Fees (Sec 22). Confirmed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	New decision (if not confirmed):	
Extension (Sec 26(1)). Confirmed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	New decision (if not confirmed):	
Access (Sec 29(3)). Confirmed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	New decision (if not confirmed):	
Request for access granted. Confirmed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	New decision (if not confirmed):	

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

*Relevant Authority* \_\_\_\_\_